



County/City _____
 Program/Event Name _____
 Leader/Teacher/Presenter _____
 Location _____

Delivery Method of Event _____
 EFNEP ___ yes ___ no SCNEP ___ yes ___ no
 Start Date: _____ End Date: _____
 Number of Hours: _____

					SEE CODING INSTRUCTIONS ON BACK FOR THIS SECTION.											
Name	Mailing Address	City or Town	Zip		YEARS IN 4-H	GENDER	RESIDENCE	ETHNICITY	RACE	AGE	GRADE	MILITARY FAMILY	4-H PROJECTS/SUBJECTS	ADULT TYPE		
					Last	First	Middle									
1. Non-Enrolled Adults																1.
2.																2.
3.																3.
1. Youth																1.
2.																2.
3.																3.
4.																4.
5.																5.
6.																6.
7.																7.
8.																8.
9.																9.
10.																10.
11.																11.
12.																12.
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14.																14.
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16.																16.
17.																17.
18.																18.
19.																19.
20.																20.

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4-H Group Enrollment Instructions

This 4-H Group Enrollment Form may be used to capture the names and statistical information for 4-H programming only when individual enrollment is not required. It is designed for in-school clubs; school enrichment; military clubs; short-term workshops/events; or instances where 4-H is partnering with another organization to provide educational programming, but does not assume management or duty of care for participants. Group enrollment is not to be used for community/project clubs, short-term/special interest clubs, day/overnight camps, or for individual members. Only adults may provide demographic information for those under 18 years of age. Virginia Cooperative Extension requests this information for purposes of evaluation and accountability. If this form will not hold all the names of adults and youth, please continue on another sheet. The summary of this information must be entered into 4-H Online within a timely manner following the conclusion of the program/event.

Delivery Method

- 110 In-school Club
- 120 After-school Club managed by school
- 130 Club on Military Base
- 200 Special Interest Event/Program
- 400 School Enrichment
- 600 After-school program managed by school or partner organization
- 700 Virtual Programming

EFNEP or SCNEP specially funded programs

Indicate yes if applicable

Years in 4-H

Years counting this year for participating in 4-H

Gender Identified With

- Female (F) Non-binary (N)
- Male (M) Gender Identity Not Listed (L)
- Prefer Not to State (PNS)
- Other/Unidentified (O)

Residence Code

1. farm
2. towns under 10,000 and rural nonfarm
3. towns and cities of 10,000 to 50,000
4. suburbs of cities over 50,000
5. cities over 50,000

Ethnicity

1. Hispanic/Latino
2. Not Hispanic/Latino

Race

(Indicate all that apply. If no race is indicated, record as Unidentified).

1. American Indian/Alaskan Native
2. Asian
3. Black/African American
4. Native Hawaiian/Other Pacific Islander
5. White
6. Other (Race unidentified/Combination)

Age

List the participant's age

Grade

- Current grade in school (K-12)
- Post High School (P)
- Not in School (N)
- Special Education (S)
- Unidentified (U)

Military Family

Indicate Yes or No if the youth has an immediate family member in any branch of the military (active, reserve, or National Guard).

Projects

Use project ID Codes listed on Project Supplement from your local Extension Office

Leader Type

All adults providing programming on behalf of 4-H, and those assuming a duty of care for youth must be individually enrolled as volunteers through 4-H Online. For those attending the event, please classify them as Direct (D) for those that are fully enrolled 4-H volunteers (including teachers enrolled as leaders) or Indirect (I) for those that are not fully enrolled 4-H volunteers (parents, adults with a partner organization, other teachers, etc.).